
Disclaimer: Rules of Play must be displayed at all times and copies available upon request. Request for revisions to these rules of play require prior approval of the Consumer Affairs Division (Lottery Licencing). Electronic payments/email transfers are NOT permitted in NL. The person drawing the ticket or involved in the setup of any cards for that current draw MUST NOT hold a ticket for that draw. The Organization and key personnel CANNOT be a ticket holder.

Organization's Name: _____

1. Location, Day, Time of ticket sales and Draw:

Licencing/operation period: _____ to _____

Draw will take place at: _____

Draw Day: _____

Draw time: _____

Tickets will be sold between _____ o'clock and _____ o'clock.

If additional satellite and/or selling locations are required, they must be submitted to and approved by the licencing authority.

Alternate location: _____

Alternate Day of Operation: _____

2. Cost of tickets:

Ticket Price: \$ _____

3. Prize Information

_____ % will be awarded to the ticket holder.

_____ % will be added to the jackpot

50% of ticket sales for that day must go to the organization.

4. General

Licence is valid for up to a maximum of 52 events per licence. Once the Ace of Spades (NL) is drawn the licencing authority must be notified in writing/email/fax. The licence then terminates. A new licence cannot be obtained until the lottery financials are submitted and reviewed.

5. Draw Process

- (a) Immediately prior to the draw, an announcement is to be made identifying the ticket sales for the day, amount of the ticket winner prize, amount to be added to the jackpot and the revised jackpot amount.
- (b) The winning ticket/holder **MUST** be in attendance at the draw.
- (c) Show empty hands prior to drawing the ticket, before and after handling cards. Roll up sleeves or wear short sleeves when drawing ticket and handling cash.
- (d) Winning ticket numbers are to be announced at least three times by both audio and visual means within 15 minutes. Subsequent draws are not to take place any less than 15 minutes apart.
- (e) If the “Ace of Spades” is selected, the winner receives the jackpot. Otherwise, the jackpot amount carries forward to the next draw and the details of the selected card are logged and the card is defaced.
- (f) The cards will be displayed in such a manner as to reveal that the “Ace of Spades” card is in the deck: NOTE: this must be done before and after the ticket winner selects a card.
- (g) The following procedure is recommended for picking the card from the deck:
CARDS MUST NOT BE CUT. Cards are to be shuffled, spread out on the table and mixed sufficiently. When it’s time for the card selection by the ticket winner, the winner points to ONE card. The coordinator from the organization will then remove all surrounding cards while the ticket holder remains pointing to the selected card. Once all surrounding cards have been removed, the selected card will be turned over by the coordinator.
- (h) Minimize the handling of cards.

Organization may upon written approval, add any unique rules specific to this Chase The Ace style lottery here:

- 1. _____
- 2. _____
- 3. _____

6. Organization Administrative Rules

- (a) An elimination jackpot to a maximum of \$1500.00 may be approved upon written guarantee the prize is available.
- (b) Organizations must maintain an on-going record denoting the serial number (sequence) for all tickets in play for each week of the lottery. Organizations must ensure records are maintained and available for Inspectors detailing weekly financials, completed draw details and other information relevant to the lottery scheme. Organizations must use Chase the Ace Tracker Form 317. The use of a Chartered Accountant is highly recommended.
- (c) A copy of the commercially printed ticket must be submitted to the Consumer Affairs Division (lottery licencing) for approval prior to use.

- (d) It is the organization's responsibility to ensure the Deck of Cards is secured between draws.
- (e) Once the jackpot reaches the \$50,000.00 (NL) the organization is required to notify the provincial licencing authority and start working on an Operational Plan which must be in place by the time the jackpot reaches \$100,000.00 (NL). If no Operational Plan is submitted and approved by the time the jackpot reaches \$100,000.00 (NL), an Exit Strategy/Mega Draw will be enacted. See Best Practices document for Operational Plan contents.
- (f) The organization must video tape all draws once the jackpot reaches \$100,000.00(NL). The organization is required to maintain all video/electronic taping for audit purposes. It is highly recommended that the organization video all draws.

Contact Information for Consumer Affairs Division (Lottery Licencing):

Consumer Affairs Division

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